

## **4/15/04 GIAC Executive Committee Meeting**

### **Members Present:**

Ruth A. Rowles (PSC)  
John Penfield (KCADD)  
(*Proxy for Dan Bozarth*)  
Steve Dooley (GOT)  
Bruce Seigle (MSD)  
Jim Ramsey (KYTC)  
Nick Kearney (KRC)

### **Others Present:**

Mike Soto (OGI)  
Roberta Young (OGI)  
Lynne O'Connor (OGI)  
Gary Harp (OGI)

### **Meeting Called to Order at 10:05 a.m. by Bruce Seigle**

#### **I. Review Minutes from 3/18/04 Meeting**

**Seigle**

- A. Motion to approve by Steve Dooley; motion seconded by John Penfield.
- B. Minutes approved by committee with minor correction – no dissent.

#### **II. Announcements**

**Seigle**

- A. GIS Forum – May 4 at 9:00 a.m. – Noon (new time)
  - 1. Topics
    - a) KLS and KLC Overviews
    - b) KAMP Quarterly Meeting
  - 2. New Format
    - a) Quarterly Forums to be delivered on-site only.
    - b) Separate one-hour Web Conferences to begin in July – to be delivered monthly.
- B. June GIAC Meetings
  - 1. Executive Committee and Council meetings to be held at new Transportation Cabinet office building.
  - 2. Directions & parking instructions will be distributed with meeting reminder.

#### **III. GIAC Membership – John Penfield's Resignation**

**Seigle**

- A. Penfield resigned from Environmental & Public Protection Cabinet (EPPC) – no longer able to represent EPPC on GIAC.
- B. Penfield assumed new position with the Ky. Council of Area Development Districts (ADD).
- C. Dan Bozarth (ADD representative to GIAC) submitted written letter to designate Penfield as his permanent proxy to GIAC – Motion.
  - 1. Motion by Jim Ramsey to accept Penfield as permanent proxy for Bozarth until end of Bozarth's term or other change in GIAC membership for ADD Council.
  - 2. Motion seconded by Steve Dooley
  - 3. Motion passed with no dissent.
- D. Bruce Seigle, Vice Chair, will assume position as GIAC Chairperson, per GIAC Operating Policies.
- E. Interim Vice Chair Position - Motion
  - 1. Motion made by Jim Ramsey to appoint Nick Kearney as temporary Vice Chairperson until elections are held in June.
  - 2. Motion seconded by Steve Dooley.
  - 3. Motion passed with no dissent.

#### **IV. GIAC Policies and Membership**

**Seigle**

- A. Handouts
  - 1. GIAC Operating Policies – adopted 5/5/95
  - 2. GIAC Operating Policies – dated 1999, not adopted
  - 3. KRS 11.515 (GIAC Membership)
  - 4. KRS 11.517 (Duties of GIAC)

5. Current membership listing – member & method of appointment
- B. By-Laws/Operating Policies
  1. Review and update of policies is needed.
  2. Handout – suggestions by OGI for by-law revisions and additions.
  3. By-Laws Committee appointed – will provide recommendations at next Executive Committee meeting on May 20 – Gary Harp, Ruth Rowles, Bruce Seigle.
  4. Executive Committee will present recommendations to full Council for vote/adoption.
- C. Executive Committee Membership
  1. December 2002 elections were not held; elections needed for all Executive Committee positions (Chair, Vice Chair, five At-Large members).
  2. Nominating Committee appointed – will develop slate of candidates for Council vote during June 17 meeting – Nick Kearney, Jim Ramsey, Karen Bushart.
  3. Pending government reorganization changes may affect membership statuses.
  4. OGI will distribute notice to Council members to announce elections and solicit nominations for candidates.
- D. Committees Appointed – Motion
  1. Motion made by Nick Kearney to create both committees.
  2. Motion seconded by Steve Dooley.
  3. Motion passed with no dissent.

**V. HB610 = KRS81A.470 (City Boundaries) Penfield**

- A. Bill references city boundaries related to city annexations and georeferencing requirements.
- B. Bill passed by legislature.
- C. Language not as specific as GIS community preferred – geodetic referencing not required by bill.

**VI. FSA Partnership Agreement Harp**

- A. Handout - agreement/contract document – GOT expects to finalize contract and sign this week.
- B. Items not specified in contract
  1. Deliverable date – will request inclusion of date in contract.
  2. Projection Coordinate System – will be in UTM; must be reprojected into State Plane Single Zone after receipt.
- C. Funding
  1. KSP is only committed contributor.
  2. GOT financially committed for full amount by virtue of contract signature.

**VII. The Commonwealth Map (TCM) O'Connor**

- A. Project Charter drafted and currently in review.
- B. Vision – build upon existing technology
  1. KY GeoNet's metadata
  2. KLS county application
  3. Linked together with presentation layer to provide a user-friendly link to The National Map.
- C. Data Stewardship meeting – June
- D. Next TCM meeting – April 22
- E. Grant Proposal – applying for grant from USDA to fund a portion of early costs (a specific project task).
- F. TCM presentation proposal accepted by ESRI Conference.

**VIII. Data for TCM Layers O'Connor/Kearney**

- A. "Structures" Data
  1. No standards established for collection of "structures" data.
  2. Standard for populating street centerline address ranges (e.g. measuring distance from middle of centerline) not determined.
  3. TCM Stewardship Committee will form recommendation during June meeting.
- B. "Census" Data
  1. No standards established for GIS-enabled census data – need census data to align with existing base map.
  2. Data available, but data from State Data Center not easily integrated within GIS applications.
- C. "Parcels" Data
  1. Existing standard is in use, but has not been formally adopted.
  2. Nick Kearney will distribute information on the standard in use.
  3. Standards Committee to present standard for adoption at June Council meeting.

- D. Standards Committee(s) – deferred until next meeting.
  - 1. Postpone discussion and/or development of committee(s) until more information is available.
  - 2. Next TCM meeting – May 11.

## **IX. 2004 GIS Conference**

**O'Connor/Kearney**

- A. Conference Responsibilities
  - 1. OGI will assume operational control over the administrative coordination of the conference.
  - 2. Staff members from the former GOT Division of IT Training will assist with coordination and conference tasks.
- B. Progress Update
  - 1. Call for Presentations distributed – deadline May 5.
  - 2. Timeline updated with responsibilities assigned.
- C. Possibilities for Keynote Speaker for Opening Session
  - 1. NASA representative – MARS expedition
  - 2. Gary pursuing contacts in the US Military/Pentagon.
- D. Jefferson County Public Schools
  - 1. High-school students will be presenting during conference.
  - 2. Conference Committee will consider free or reduced fees for students.
- E. Conference Committee
  - 1. Kick-Off Meeting will be scheduled for late April.
  - 2. Local involvement (Lexington) needed – GIAC Executive Committee will send potential government and university contacts to Nick.
- F. Tentative Agenda (Handout) – similar to last year's conference
  - 1. Monday
    - a) Two ½ day workshop sessions
    - b) \$50 for ½ day; \$100 for full day (both workshop sessions)
    - c) All day conference registration
    - d) Exhibitor setup
  - 2. Tuesday
    - a) Opening Session
    - b) Three concurrent sessions
    - c) \$150 for full conference (two days); \$75 for one day.
  - 3. Wednesday – four concurrent sessions
  - 4. Thursday – two ½ day workshop sessions
- G. Preliminary Budget (Handout)
  - 1. \$145-\$160 per person, including overhead costs.
  - 2. \$48K - \$68K total
  - 3. Workshops not included in budget estimates.
  - 4. 300 attendees = loss; 400 attendees = profit.
  - 5. Internet connections
    - a) Very large expense last year.
    - b) Considering wireless options vs. connections provided by hotel.

## **X. Mine Mapping Initiative**

**Penfield**

- A. New project leadership
  - 1. Susan Bush (Commissioner for Natural Resources) contacted about leading and/or sponsoring project efforts.
  - 2. Seeking project support from new governor and administration.
  - 3. Penfield hopes to remain involved with project in some capacity.
- B. Current project tasks
  - 1. Some MSHA grant funds allocated for additional part-time (e.g. college students), positions and project manager position, but funding not yet appropriated.
  - 2. Job task – two phases
    - a) Scanning backlogged maps.
    - b) Ongoing development of website and maintenance.

## **XI. Subcommittee Reports**

- 1. NHD Revision Oversight – Ayers – No Report.
- 2. Boundary Committee – Anness/Niemann
  - a) Attempting to revitalize committee.
  - b) Continuing to solicit more interest and/or new members.

3. Street Centerline Addressing – Stumbur – No Report.
4. Digital Submission – Bunch – No Report.
5. Height Modernization – No Report.

## **XII. New Business**

- A. GIAC WebSite – Lynne has requested transfer from EPPC to GOT for maintaining site and updates.
- B. Council Membership
  1. New delegate from EPPC not yet appointed.
  2. Combination of PSC & EPPC
    - a) Representation from *each* entity needed on GIAC, but reorganization may permit only one member for both entities.
    - b) Gary will develop recommendation for rewording the statute or interpreting it to allow same functional units to maintain same representation.
    - c) Representatives from relevant departments also encouraged to participate in GIAC as non-voting members, if membership constitution is changed due to government reorganization.